



Applicant Details

(1.1) General Details

The applicant must be a member of TIMA. For applications for project funding, one of the project co-ordinators must be a member of TIMA, and it is this person who should submit the application. Please note that **only one application per person is allowed**.

Title		Gender	
First Name (s)		Date of birth	
Surname			
Nationality			

(1.2) Contact Details

Institution			
Position			
Address		Tel.	
		Fax	
		Email	

(1.3) Curriculum Vitae

Please give here or in an attachment a summary of your CV (maximum **2 pages**) including your relevant publications.

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Nature of Application

(2) Application Category

Please indicate what type of funding you are applying for:

Participation in Conference or Training Event	
Equipment Purchase	
Publication/Editing Costs	
Research Project Funding	
Testing and Laboratory Analysis	
Funding for Training Event or Conference Organisation	
Travel and Visa Costs	
Translation and Interpretation	
Other (please give details)	

Project Information

(3) General Details

Project Title			
Field of Study (General field of study and particular discipline(s) of proposed research)			
Start Date			
Duration (Maximum 12 months from start date)			
Total time to be spent on project		Total Budget	GBP £ _____

Proposal

(4.1) Summary of Principal Aims of the Project

(100 words)

(4.2) Why apply for funding from *The Islamic Manuscript Association*?

Please explain why you believe TIMA to be best suited for the support of your research proposal.

(100 words)

(4.3) Other Research Commitments

Detailed Project Proposal

(5.1) Detailed Project Proposal

This should be written in a style suitable for a reader with good knowledge of the subject area. You may continue on an additional sheet. Applicants should clearly define the stages and in particular the end of the project for which funding is sought in order to receive the final 20% of the grant (see *Notes for Applicants*).

(5.2) Bibliography

If applicable, please provide a bibliography for the project proposal.

Associated Costs

(6.1) Associated costs

Please give a detailed and complete breakdown of expected costs for the duration of the project both in your local currency and in Pounds Sterling. You should be particularly careful not to overestimate the resources required. Applications may have a greater chance of success if they are modestly costed. TIMA reserves the right to reduce the amount requested if it is thought excessive. The maximum amount available to a project is £5,000. If the assistance applied for is part of a larger project, you may wish to give the total budget and indicate what of it you are requesting from TIMA

Travel costs should be fully itemised; *per diem* rates should be explained; hourly or monthly rates of research assistants or consultants should be specified; and the period of employment needed for a research assistant should be fully justified. All travel must be economy class. Where possible, please support figures with evidence in the form of quotes, price lists, ticket price estimates, etc. Please note that no further funding will be available beyond what is awarded at the outset.

Expenses	Local Currency	Pounds Sterling
Total cost of project		£
Total applied for from TIMA		£

(6.2) Other Sources of Financial Support

Please give details of project funding you have both received and applied for. TIMA is particularly willing to match funds that have come from other sources, so please list other awards you have applied for or been granted. **Applicants are requested to keep TIMA informed of the outcomes of any other applications.** Failure to do so may jeopardise the application's prospects of success. In the event of simultaneous applications for funding to TIMA and to other funding bodies covering the same costs of a project both being successful, the applicant will be asked to choose which award to accept.

Funding Body	Amount applied for/granted	Date awarded or result expected

Research Dissemination

(7.1) Output

Please summarise the immediate output of the research project below.

- (a) monograph or critical edition
- (b) article(s)
- (c) catalogue
- (d) creation of a digital resource
- (e) other (please specify) _____

(7.2) Plans for Publication/Dissemination

If applicable, please describe the proposed output from the project, including any publications or resources that have already appeared, and outline your plans for future publication or other dissemination of your research.

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Referees

Notes: Your referees should be able to provide TIMA with an independent opinion on the proposed research project. They must not themselves be closely allied with the project. Please note you are responsible for ensuring that your references reach TIMA by the deadline on 14 October 2008.

(8.1) Referee 1

Title		Gender	
First Name(s)			
Surname			
Institution			
Position			
Address		Tel.	
		Fax	
		Email	

(8.2) Referee 2

Title		Gender	
First Name(s)			
Surname			
Institution			
Position			
Address		Tel.	
		Fax	
		Email	

Signature

Applicant's Signature _____

Date _____

Institutional Authorisation (if required)

Signature _____

Name _____

Position _____

Date _____