

THE ISLAMIC MANUSCRIPT ASSOCIATION

GRANT SCHEME 2010 — NOTES FOR APPLICANTS

PURPOSE OF THE GRANT SCHEME

The Islamic Manuscript Association Grant Scheme has been established to further the aims of the Association by supporting the projects and research of its members in the field of Islamic manuscripts. Work that we aim to support includes, but is not limited to, activities related to preservation and conservation; facilitating access to digital and microfilm images of manuscripts; creating universal cataloguing standards; supporting the needs of manuscript collections; advancing scholarship related to Islamic manuscripts.

FUNDS AVAILABLE

The maximum grant is £5,000 over 12 months. This year's application deadline is 15 October 2010. Applications for individual or collaborative research projects are equally welcome. Applications from groups of scholars are welcome, provided one of the project coordinators is a member of the Islamic Manuscript Association.

Funds are available to cover project development; to support the direct costs of research; and for the advancement of research in the field of Islamic manuscripts through training events, or visits by or to individual or institutional members. Applicants may seek support for any combination of eligible activity and cost up to the overall limit of £5,000. Applications will be assessed by the Board in consultation with subject specialists. The final decision on awards rests with the Board.

A condition of the award is that grant-holders submit a full report to the Association within three months of completion of the project along with a summary of their expenditure. Grant holders who do not submit a final report will not be eligible for any future Islamic Manuscript Association funding. The Association reserves the right to publish these project reports and make them available to the public. Any publication of research related to projects funded by the Association should give an acknowledgement of the support received.

It is possible to reapply for further grants, as long as the project report for the preceding grant has been submitted on time. There is no guarantee that further grants will be awarded, so applicants with longer-term projects should plan accordingly.

ELIGIBILITY AND ELIGIBLE COSTS

Grants are available for advanced research in the field of Islamic manuscript studies. At least one of the project coordinators must be a member of the Islamic Manuscript Association to be eligible. Funds may be sought to cover the project costs, including:

- project planning and development costs (cost of travel for preliminary meetings; initial training with project partners)
- travel and maintenance for Islamic Manuscript Association members
- research assistance or specialist consultancy
- training workshops (principally the costs of travel and maintenance for key participants, though administrative costs may be considered)

- equipment
- specialist software
- manuscript reproductions or other photography
- publication costs
- costs related to digitization
- interpreting and translation costs

Other costs in addition to those listed will be considered. The first resort for funding should be to your own institution or organisation (where applicable). *The following items are not currently eligible for funding:* institutional overheads, or any item that should properly be considered as such; travel and maintenance expenses for purposes such as lecture tours or to write up the results of research; and students are not eligible to apply for their degree course costs.

APPLICATION TIMETABLE AND PROCEDURE

- 9 July 2010 *Grant Scheme announced during the Annual General Meeting.*
- 15 October 2010 *Deadline for completed application forms and references.*
- November 2010 *The Board will consider the applications and decide which projects are funded.*
- December 2010 *The Board will announce awards granted. Projects will begin soon afterwards.*

Applicants are required to select two referees and ensure that their references arrive at the association by 15 October 2010. Applicants are advised that an application cannot be considered for an award unless the reference has been received by this deadline.

Please send the application form and your two references to:

The Executive Committee
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Cambridge CB2 1QY
United Kingdom

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admin@islamicmanuscript.org

**All documents must reach us by 15 October 2010.
No applications received after this date will be considered.**

If you have any questions about whether your project is eligible, please contact the Executive Committee, who will be happy to answer your questions.